

INTERNAL BOOKING FORM FOR HALLS

- 1. Name of Applicant.....Date.....
- 2. Date of using the hall.....Time.....
- 3. Reason for using the
hall.....
- 4. The hall/classroom/compound part required?.....

Please clean the Hall/Room after use for the convenience of the next user.

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Deputy Vice Chancellor F&A **Date**

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