

UGANDA CHRISTIAN UNIVERSITY

DIRECTORATE OF HUMAN RESOURCE AND ADMINISTRATION

INSURANCE POLICY BRIEF - INSURANCE (GROUP-PERSONAL ACCIDENTS RISK COVER)

WHAT	All employees of Uganda Christian University are insured against personal accidents. The insurance covers all staff for 24 hours. Please note that it does not include cover for sickness or disease.
WHEN	In case of an accident e.g. a road accident or an accident at home, collect insurance forms from the Directorate of Human Resource and Administration and submit the forms within one month from the time of occurrence in order for you to get a refund.
WHERE	This insurance covers UCU Staff when they have an accident in Uganda and anywhere around the world.
WHO	It covers the following categories of Staff; Full time staff, Part time staff, Casual staff and Temporary staff. It covers staff up to 70 years of age.
CURRENT INSURANCE COMPANY	Jubilee Insurance Company Limited.
FREQUENTLY ASKED QUESTIONS	<p>Question: Does this apply for sickness? Answer: No, it only covers injury as a result of accidents.</p> <p>Question: Are my family members insured as well? Answer: No, this is solely for UCU Staff.</p> <p>Question: When can I get the insurance refund? Answer: Computations are only made when you have fully recovered to avoid underpayment.</p>
VITAL DETAILS	<ul style="list-style-type: none"> • It covers staff for 24 hours. • It covers employees worldwide. • It covers staff up to 70 years. • If a full time employee dies, they will be paid up to 5 years earnings plus burial expenses up to 4 million. • It covers evacuation costs up to 3 million. • It covers mobility/ artificial appliances up to 3 million. • It covers repatriation or body transportation; 2 million within Uganda and up to 5 million outside Uganda. • Accidents should be reported within one month from the time of occurrence. • An employee should ensure that they hand in a completed sick leave form.

CONTACT PERSON	Staff Welfare Officer, Email; hr-swofficer@ucu.ac.ug Mobile: 0794770153 Line Extension: 256
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