

UGANDA CHRISTIAN UNIVERSITY STATUTE ON REVOCATION OF AWARDS

1. Introduction

The purpose of this statute is to provide a framework for the revocation of an award - degree, diploma, certificate or any other award - conferred by the University.

The procedure will apply if after, the conferral, it is brought to the attention of the University Senate that a person who was conferred or granted by the University a degree, diploma, certificate or any other award, was not entitled to the award because the person;

- (a) had not fulfilled the conditions prescribed for admission into the programme he/she obtained the award;
- (b) had not completed the requirements for the award;
- (c) obtained the award as a result of fraud or dishonesty; or
- (d) obtained the award in error.

Fraud may include;

- (i) the use of material in any thesis or work which was knowingly false or fabricated
- (ii) plagiarism which is appropriating the ideas or work of another person and passing them off as one's own.
- (iii) transgression of ethical research practice.

2. Procedure for Revocation of Award

The case of revocation will first be brought to the attention of the Deputy Vice Chancellor for Academic Affairs who will then report any findings of fact arising about the case to the Vice-Chancellor recommending that; either no further action should be taken or that the matter be forwarded to the University Senate.

For cases forwarded to the University Senate, a review committee of at least three members will be appointed to conduct a fair investigation into the matter. The committee will notify the recipient of the award about the investigation who will be given opportunity to respond in writing to any evidence put before the committee and appear at a hearing convened by the committee within thirty days of the date of notice. The recipient of the award will be given up to three chances to appear before the committee after which the committee may proceed with its investigation in the absence of the evidence of the recipient of the award.

A final report will then be prepared and submitted to the Vice Chancellor by the committee and must include:

- (a) any allegations or background to the matter;
- (b) a statement that the recipient was notified of the investigation and any hearing;
- (c) the minutes of all the meetings convened by the committee;
- (d) a list of persons interviewed or who gave evidence at any hearing;



- (e) a list of all documents put before the Committee as evidence;
- (f) details of what evidence or submissions it considered relevant (or irrelevant) with reasons why.
- (g) one of the following recommendations:
 - i. that the degree, diploma, certificate or other award should be revoked;
OR
 - ii. that the degree, diploma, certificate or other award should not be revoked.

The committee must have established without doubt that the bearer of the award was not entitled to the award before recommending that the award be revoked. The decision of the committee should be that of a simple majority, and binding to all members of the committee.

Upon receipt of the report and recommendations from the review committee, the University Senate must scrutinize the report and satisfy itself that the review committee conducted a fair investigation.

Senate will then have the power to resolve either that:

- a. the degree, diploma, certificate or other award is revoked with immediate effect upon resolution OR
- b. the degree, diploma, certificate or other award is not revoked.

3. Outcome of Revocation of Award

In the case where the award is revoked, all official results relating to that degree, diploma, certificate or other award shall thereafter be amended in the University's records to take into account the revocation. The recipient will be notified by the Deputy Vice Chancellor for Academic Affairs within thirty days of the resolution, the decision of Senate and the consequences of the revocation as indicated below.

- (a) The recipient will be required to return the original transcript and certificate to the University within thirty days of the date of that notice.
- (b) Any prize, scholarship or other benefit awarded by the University and to which the recipient was entitled upon award of that degree, diploma or other award shall also be revoked and must be refunded or returned to the University.
- (c) The recipient will no longer be entitled to represent to any person that he or she is the recipient of that degree, diploma, certificate or other award and must take steps to notify any current employers, educational institutions, professional registration bodies, associations, or others as applicable, that the degree, diploma, certificate or other award has been revoked.
- (d) The University may notify parties with a legitimate interest in knowing that information, that the degree, diploma, certificate or other award has been revoked.
- (e) The recipient is taken never to have received the award.

A person deprived of an award may appeal to the University Council against the decision of the University Senate within thirty days from the date of notice.